

Sample Agenda for PAC Meetings

**Kamloops Elementary School Parent Advisory Council
Regular Meeting
Wednesday, May 15, 2019**

1. Call to order & welcome
2. Approval of agenda
3. Approval of previous minutes
4. Reports:
 - a. Principal
 - b. Treasurer
 - c. President
 - d. SPC
 - e. DPAC
 - f. Committees:
 - i. Halloween Dance
 - ii. Christmas Craft Fair
 - iii. One to One Reading
5. Old Business
 - a. Fundraising plan for 2006-2007
 - b. BCCPAC Leadership Conference
6. New Business
 - a. Santa Claus Parade
 - b. Grade 3 field trip funding request
 - c. School spirit clothing
7. Correspondence
 - a. Letter of congratulations re crosswalk program
8. Information items
 - a. DPAC executive training date December 6, 9:00 am – 11:30 am
 - b. Big Little Science Centre Open House November 12, 8:30 am – 2:00 pm
9. Next meeting date
10. Adjourn